



Corporate Overview Group

Tuesday, 4 June 2024

Work Programme

Report of the Director – Finance and Corporate Services

1. Purpose of report

1.1. The terms of reference for the Corporate Overview Group accepted at Council in May 2019 clearly state that a key responsibility of this Group is to:

- Create and receive feedback on work programmes for the Growth and Development, Communities, and Governance Scrutiny Groups based on the Cabinet Forward Plan, Corporate Strategy, Medium Term Financial Strategy, Capital and Investment Strategy and Transformation and Efficiency Programme/Productivity Plan.

1.2. Each meeting of the Corporate Overview Group considers the work programmes for the Growth and Development, Communities, and Governance Scrutiny Groups as well as any new Scrutiny Requests put forward by Councillors and Officers. Those items that are agreed for scrutiny are included on a future work programme for one of the four Scrutiny Groups.

1.3. Work programmes for each of the groups were reviewed in February 2024 to ensure they reflected the current priorities of the Council.

2. Recommendation

It is RECOMMENDED that the Corporate Overview Group:

- a) review the current work programme for each of the scrutiny groups.

3. Reasons for Recommendation

3.1. To fulfil the requirements of the terms of reference for the Corporate Overview Group and ensure effective scrutiny of decisions.

For more information contact:	Pete Linfield Director of Finance and Corporate Services 0115 914 8349 plinfield@rushcliffe.gov.uk
Background papers Available for Inspection:	None.
List of appendices (if any):	None.

Work Programme 2024/25 – Corporate Overview Group

4 June 2024	<ul style="list-style-type: none">• Standing Items<ul style="list-style-type: none">○ Feedback from Scrutiny Group Chairmen○ Feedback from Lead Officer○ Consideration of Scrutiny Group Work Programmes○ Financial and Performance Management• Rolling Items<ul style="list-style-type: none">○ Diversity Annual Report and update on the Equality and Diversity Strategy○ Annual Update on Strategic Tasks
3 September 2024	<ul style="list-style-type: none">• Standing Items<ul style="list-style-type: none">○ Feedback from Scrutiny Group Chairmen○ Feedback from Lead Officer○ Consideration of Scrutiny Group Work Programmes○ Financial and Performance Management• Rolling Items<ul style="list-style-type: none">○ Health and Safety Annual Report○ Update on Management of Open Spaces
19 November 2024	<ul style="list-style-type: none">• Standing Items<ul style="list-style-type: none">○ Feedback from Scrutiny Group Chairmen○ Feedback from Lead Officer○ Consideration of Scrutiny Group Work Programmes○ Financial and Performance Management• Rolling Items<ul style="list-style-type: none">○ Customer Feedback Annual Report
25 February 2025	<ul style="list-style-type: none">• Standing Items<ul style="list-style-type: none">○ Feedback from Scrutiny Group Chairmen○ Feedback from Lead Officer○ Consideration of Scrutiny Group Work Programmes○ Financial and Performance Management• Rolling Items<ul style="list-style-type: none">○

Work Programme 2024/25 – Governance Scrutiny Group

30 May 2024	<ul style="list-style-type: none"> • Internal Audit Progress Report • Internal Audit Annual Report • Annual Fraud Report • Annual Governance Statement (AGS) • Capital and Investment Strategy Outturn • Constitution Update • Code of Conduct
19 September 2024	<ul style="list-style-type: none"> • Risk Management Update • Going Concern • Capital and Investment Strategy Update • Internal Audit Progress Report
28 November 2024	<ul style="list-style-type: none"> • Internal Audit Progress Report • Annual Audit Completion Report 2023/24 • Statement of Accounts • Capital and Investment Strategy Update • RIPA Review
20 February 2025	<ul style="list-style-type: none"> • Internal Audit Progress Report • Internal Audit Strategy • Risk Management – Update • Capital and Investment Strategy Update • External Annual Audit Plan • Asset Management Plan • Annual Audit Letter and Value for Money Conclusion • Capital and Investment Strategy 2024/25

Work Programme 2024/25 – Growth and Development Scrutiny Group

	Items / Reports
17 July 2024	<ul style="list-style-type: none"> • Review of the Crematorium • Infrastructure Delivery
23 October 2024	<ul style="list-style-type: none"> • Moved to 17 October 2024
29 January 2025	<ul style="list-style-type: none"> •
26 March 2025	<ul style="list-style-type: none"> •

Work Programme 2024/25 – Communities Scrutiny Group

	Items / Reports
25 July 2024	<ul style="list-style-type: none"> • Use of Community Facilities
17 October 2024	<ul style="list-style-type: none"> • Accessible Housing Briefing (Joint Scrutiny Group)
23 January 2025	<ul style="list-style-type: none"> •
3 April 2025	<ul style="list-style-type: none"> •